

GENUINE REDUNDANCY ACCOUNT CLAIM INFORMATION

LODGE ONLINE FOR FASTER RESULTS

Members are encouraged to lodge initial severance claims through our [online worker portal](#) or phone App for super fast results. Please consider using either of those alternatives before completing this form. Download the 'Protect Services' App via [the App Store](#) or [Google Play](#).

To register for online access please call 1300 344 249.

DO YOU HAVE THE CORRECT FORM?

Protect offers two types of severance accounts:

1. Genuine Redundancy (GRA)
2. Termination Account (TER), the default account.

To claim on your severance account using this form you must have nominated for a Protect Genuine Redundancy Account prior to your position being made redundant.

GENERAL INFORMATION ON YOUR CLAIM

Genuine redundancy payments will only be made if your position is genuinely made redundant.

Payment will be made as you direct within five (5) business days of the claim being received by us providing your claim is accepted. Please note that we cannot pay your benefit into a credit card account.

Although payments from Protect may qualify for the concessional tax treatment given to genuine redundancy payments, if the amount of the payment is sufficiently large, some part of it may be taxed as an Employment Termination Payment (ETP). The taxation of ETPs is set out in more detail opposite.

On the same day we transfer the funds to your bank account we will also post to you a Payment Summary. This should be kept with your other records for income tax purposes and used in completing your tax return for the financial year.

BANKING DETAILS

We depend upon the accuracy of the details that you are providing to us. Please write clearly and check with your bank if you are unsure of your bank account details. If insufficient bank details are provided to us, payment will not be made and a bank fee may be charged for rejected payments. All banking details provided will be kept confidential.

UPON GENUINE REDUNDANCY

MAKING AN INITIAL CLAIM

Under the terms of the Trust Deed which governs Protect, if you claim your redundancy entitlements, the maximum amount which will be paid initially is an amount equal to your tax free entitlement, or balance of your account, whichever is lesser. Any balance that may remain of your entitlements will be available to you after four weeks, as a subsequent claim, providing you meet certain conditions.

GENUINELY REDUNDANT AND LEAVING THE INDUSTRY

If you are leaving the industry or are no longer covered by the relevant award, you can claim the balance of your account 39 weeks after you have been made redundant. At that time you will need to complete and sign a Statutory Declaration stating you have not worked in the industry and have not been covered by the award during that period.

GENUINELY REDUNDANT AND LEAVING THE COUNTRY

If you have been made redundant and are leaving the country you can claim your entire balance. You will need to provide travel documents as proof of leaving the country. You will also need to complete and sign a Statutory Declaration stating you will be outside Australia for at least two years.

TAX ON CLAIMS

Genuine redundancy payments are subject to concessional tax treatment with the amount indexed each financial year.

In the 2019/2020 financial year, the concessions take the form of a **tax free amount** which is equal to \$10,638 for the initial year and \$5,320 for each completed year of service with your employer.

Any part of the genuine redundancy payment which exceeds the tax free amount will be taxed as an Employment Termination Payment (ETP). The amount of tax payable on an ETP is 32% if under preservation age or 17% if over preservation age. Severance payments over \$210,000 are taxed at 47%.

Please note: Failure to provide your Tax File Number will result in tax being paid at the highest tax rate of 47% including Medicare levy.

Protect cannot provide you with specific tax advice, so you should consult your financial advisor or the Australian Taxation Office to discuss the effect of your Protect claim payment on your own personal circumstances. We strongly recommend that you contact your financial advisor before requesting payment.



CLAIM FORM - GENUINE REDUNDANCY ACCOUNT

MEMBER DETAILS

TITLE GIVEN NAME/S SURNAME

DATE OF BIRTH / / PROTECT MEMBERSHIP NUMBER TAX FILE NUMBER

ADDRESS

SUBURB STATE POSTCODE

MOBILE NUMBER EMAIL ADDRESS

EFT PAYMENT DETAILS

ACCOUNT NAME BSB ACCOUNT NUMBER

BANK BRANCH

CLAIM DETAILS

This claim form is appropriate for initial claims on a Protect Genuine Redundancy Account (GRA) for those that have been made genuinely redundant. Initial claims are not subject to tax, with the exception of retirement claims and members aged over 65 years. If you fall into these categories, please contact us for further claiming information on 1300 344 249 as these claims attract a different tax ruling.

REASON: for what reason are you making claim on your Protect GRA account?

YOUR EMPLOYER COMMENCEMENT DATE / /
REDUNDANCY DATE / /

Please advise the amount you wish to be paid from your severance account

Please pay me PART of my tax free entitlement of \$
OR
 Please pay me my FULL tax free entitlement

- a) I declare that my position has been made redundant and that there is no agreement for my former employer to re-employ me.
- b) I request that I be paid the amount standing to my credit in my Protect member account.
- c) I request that I be provided with all relevant payment summaries covering the amount in point b) within 14 days of that amount being paid.
- d) I authorise, if applicable, that any balance held in my name in Protect Severance Scheme be transferred to Protect Severance Scheme No 2, in order to pay this claim.
- e) I confirm that I have read and understood the General Information provided with this claim form.
- f) I declare that all details provided on this claim form are true and correct.

SIGNED DATE / /

* PLEASE NOTE: This claim form must be signed and dated either ON or AFTER your separation date from your employer